OFFICE OF THE

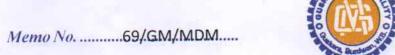
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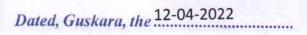
E-mail: guskaramunicipality@yahoo.in

GUSKARA MUNICIPALITY

P.O.-Guskara, Dist.-Burdwan, PIN-713128, W.B.

ESTD: 1988





NOTICE

for Walk-in-Interview

In pursuance of order of the Joint Secretary, School Education Dept. Govt. of West Bengal vide memo no. 428-SE(Estt.)/4P-1/10 dated 25.03.2010 are invited Walk-in-Interview from the eligible retired Govt. employees will be held on **25.04.2022** at 1.00 p.m. onwards at the Meeting Hall of Guskara Municipality for recruitment to the Post of Assistant Accountant on contractual basis in connection with Mid-Day-Meal Programme under Guskara Municipality.

Details of the Post :-

- 1. Name of the Post :- Assistant Accountant (Contractual); No. of Post. 01 (One)
- Remuneration: Consolidated Pay of Rs. 11000.00(Rupees eleven thousand only) per month or difference of Basic Pay last drawn and Pension whichever is less as calculated in terms of F.D.-No.-8527-F, dated 07.10.2005
- 3. Eligibility criteria :- (i) Retired Govt. employees;
 - (ii) Experience Minimum 05(five) years experience of Accounts works in Govt. Offices;
 - (iii) Age:- Not more than 64 years as on 01-04-2022.
 - (iv) The contractual engagement is initially for a period of 1 (One) year and may be renewed subsequently on satisfactory performance upto 65 years of age.

The willing retired Govt. employees are requested to attend this office for Walk-in-Interview on **25.04.2022** at 1.00 p.m. with BIO-DATA (as per format attached) alongwith self-attested copies of the following documents:-

- a) Date of Birth
- b) Educational Qualification
- c) P.P.O.,
- d) Experience,
- e) L.P.C.
- f) Voter ID Card.

Estd.-1988 Dist.-Purba Bardhaman Chairman 12.4, 2
Guskara Municipality

Contd.-2

OFFICE OF THE

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GUSKARA MUNICIPALITY

P.O.-Guskara, Dist.-Burdwan, PIN-713128, W.B.

ESTD: 1988



Dated, Guskara, the

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Memo. No. 69 /1(14)/GM/MDM, dated- 12-04-2022

Copy forwarded for kind information and wide publicity to -

- 1) The District Magistrate, Purba Bardhaman.
- 2) Addl. District Magistrate (Food), Purba Bardhaman
- 3) The Sub-Divisional Officer, Sadar (North), Purba Bardhaman.
- 4) Officer-in-Charge, Mid-Day-Meal section, Purba Bardhaman.
- 5) The B.D.O., Ausgram-I, Guskara.
- 6) The Post Master, Guskara Post Office.
- 7) The Station Manager, Guskara Rly. Station.
- 8) The B.L.L.R.O., Ausgram-I, Guskara.
- 9) The Treasury Officer, Burdwan-I.
- 10) The Executive Officer, Guskara Municipality.
- 11) The S.I. of Schools, Ausgram-I Circle, Guskara.
- 12) Head Clark, Guskara Municipality.
- 13) The Office Notice Board.
- 14) Website of Guskara Municipality . (www.guskaramunicipality.co.in)

Estd.-1988
Dist.-Purba
Bardhaman

Chairman 12.4.22
Guskara Municipality

APPLICATION FOR THE POST OF ASSISTANT ACCOUNTANT (Contractual) UNDER MID-DAY-MEAL PROGRAMME

To, The Chairman Guskara Municipality, Guskara, Burdwan

Sir,

Learning from the Notice issued vide No. 69/ GM/MDM, dated 12.04.2022 I beg to offer myself as a candidate for recruitment to the post of **Assistant Accountant** for Mid-Day-Meal Programme. I agree to abide by the regulations laid down in the Notice. All the information furnished below are true to the best of my knowledge.

BIO-DATA

- 1. Name (in Block Letter)
- 2. Permanent Residential Address
- Postal Address (present)
 (with contact No. Land line/Mobile)
- Name of the Office with
 address from where retired
- Designation of the last post held
- 6. Date of retirement .
- 7. P.P.O. No.
- 8. Date of Birth .
- 9. Age as on 01-04-2022 :
- 10. Educational Qualification
- 11. Whether any experience in computer application : Yes/No
- 12. Working experience as sought for

Yours faithfully

Place -

Date -

(Full signature of the applicant)

