

OFFICE OF THE

☎ : (03452) 255164/255767

Fax : (03452) 256600

E-mail : guskaramunicipality@yahoo.in

# GUSKARA MUNICIPALITY

P.O.-Guskara, Dist.-Burdwan, PIN-713128, W.B.

ESTD : 1988



Memo No. ....69/GM/MDM.....

Dated, Guskara, the 12-04-2022

## NOTICE

for Walk-in-Interview

In pursuance of order of the Joint Secretary, School Education Dept. Govt. of West Bengal vide memo no. 428-SE(Estt.)/4P-1/10 dated 25.03.2010 are invited Walk-in-Interview from the eligible retired Govt. employees will be held on **25.04.2022** at 1.00 p.m. onwards at the Meeting Hall of Guskara Municipality for recruitment to the Post of Assistant Accountant on contractual basis in connection with Mid-Day-Meal Programme under Guskara Municipality.

### Details of the Post :-

- Name of the Post** :- Assistant Accountant (Contractual); No. of Post. – 01 (One)
- Remuneration** :- Consolidated Pay of Rs . 11000.00(Rupees eleven thousand only) per month or difference of Basic Pay last drawn and Pension whichever is less as calculated in terms of F.D.-No.-8527-F, dated 07.10.2005
- Eligibility criteria** :- (i) Retired Govt. employees;  
(ii) **Experience** – Minimum 05(five) years experience of Accounts works in Govt. Offices;  
(iii) **Age**:- Not more than 64 years as on 01-04-2022.  
(iv) The contractual engagement is initially for a period of 1 (One) year and may be renewed subsequently on satisfactory performance upto 65 years of age.

The willing retired Govt. employees are requested to attend this office for Walk-in-Interview on **25.04.2022** at 1.00 p.m. with BIO-DATA (as per format attached) alongwith self-attested copies of the following documents :-

- Date of Birth
- Educational Qualification
- P.P.O.,
- Experience,
- L.P.C.
- Voter ID Card.



*K. S. Singh*  
Chairman

Guskara Municipality

Contd.-2

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Page- 2

Memo. No. 69 /1(14)/GM/MDM, dated- 12-04-2022

Copy forwarded for kind information and wide publicity to –

- 1) The District Magistrate, Purba Bardhaman.
- 2) Addl. District Magistrate (Food), Purba Bardhaman
- 3) The Sub-Divisional Officer, Sadar (North), Purba Bardhaman.
- 4) Officer-in-Charge, Mid-Day-Meal section, Purba Bardhaman.
- 5) The B.D.O., Ausgram-I, Guskara.
- 6) The Post Master, Guskara Post Office.
- 7) The Station Manager, Guskara Rly. Station.
- 8) The B.L.L.R.O., Ausgram-I, Guskara.
- 9) The Treasury Officer, Burdwan-I.
- 10) The Executive Officer, Guskara Municipality.
- 11) The S.I. of Schools, Ausgram-I Circle, Guskara.
- 12) Head Clark, Guskara Municipality.
- 13) The Office Notice Board.
- 14) Website of Guskara Municipality . ([www.guskaramunicipality.co.in](http://www.guskaramunicipality.co.in))



*K. S. Dasgupta*  
Chairman 12.4.22  
Guskara Municipality

APPLICATION FOR THE POST OF ASSISTANT ACCOUNTANT (Contractual) UNDER  
MID-DAY-MEAL PROGRAMME

To,  
The Chairman  
Guskara Municipality,  
Guskara, Burdwan

Sir,

Learning from the Notice issued vide No. 69/ GM/MDM, dated 12.04.2022 I beg to offer myself as a candidate for recruitment to the post of **Assistant Accountant** for Mid-Day-Meal Programme. I agree to abide by the regulations laid down in the Notice. All the information furnished below are true to the best of my knowledge.

**BIO-DATA**

1. Name (in Block Letter) :
2. Permanent Residential Address :
3. Postal Address (present) :  
(with contact No. Land line/Mobile)
4. Name of the Office with :  
address from where retired
5. Designation of the last post held :
6. Date of retirement :
7. P.P.O. No. :
8. Date of Birth :
9. Age as on 01-04-2022 :
10. Educational Qualification :
11. Whether any experience in computer application : Yes/No
12. Working experience as sought for :

Yours faithfully

Place -

Date -

(Full signature of the applicant)

